

## **Computer Requirement Implementation Planning**

### ***Wording for the catalog***

The following wording will be placed in the college section of the catalog and should also be placed in the department section of the catalog.

*Because of the important role of computing in the disciplines housed within the College of Architecture, all entering students are required to possess a portable, network-ready personal computer capable of running software appropriate to their academic program. Financial aid is available to assist students in their computer purchases. No student will be denied admission to Texas A&M University based on an inability to purchase a computer. Additional information is available on the college Web site at <http://archone.tamu.edu/>.*

Wording will be shared with the ACC on January 27, 2005. It will be brought to EXCOM for approval on February 1, 2005.

### ***Meetings with students***

Department heads will arrange for meetings with students within their department to discuss implementation of a computing requirement.

Meetings should be conducted by February 8, 2005.

### ***Plan for incorporating computing into classroom activities***

Each department should provide a plan for incorporating computing into appropriate classroom activities during the fall of 2005. The priority should be on freshman required courses so that all sections of targeted required courses should include a strong computing component. Plans should include alterations to the schedules, room assignments, and instructor assignments. Departments should include special storage and security issues, as well as software needs.

Departments should anticipate revising courses and syllabi for sophomore and upper level courses in the future.

Plans should be drafted by March 1, 2005 for consideration by the ACC and EXCOM.

### ***Software licensing***

The college must renegotiate software licensing agreements to enable students to equip their machines with appropriate tools.

Negotiations will be led by the Director of Information Technology with participation by the Executive Associate Dean and the Information Technology Committee.

Status reports will be provided by the Office of the Dean once per month to the Department Head Council.